NOW HIRING · PRODUCTION SUPPORT

Forklift Driver / Material Handler

JOB TYPE	SCHEDULE	LOCATION
Full-time	1st, 2nd or 3rd shift	Oshkosh, WI

Are you a safety-focused forklift operator and material handler who understands that workplace safety is the foundation of a successful manufacturing operation? Do you have strong attention to detail, a proven record of operating forklifts safely and efficiently, and the ability to maintain accurate inventory while moving, storing and delivering materials without compromising employee safety, equipment or product quality?

In this role, you'll play a key part in supporting production while following OSHA regulations, company safety policies and established safe work practices. A commitment to safety, accuracy and teamwork is essential to your success.

Duties

- Maintain accurate raw material inventory and ensure materials are available to support production schedules.
- Operate forklifts safely and efficiently to transport raw materials, finished goods and work-in-process throughout the facility.
- Load and unload inbound and outbound trucks in accordance with company safety and quality standards.
- Deliver materials to production workstations and remove completed materials to support workflow.
- Use specialized forklift extensions, attachments and material-handling equipment to load production machines safely and accurately.
- Verify material quantities, part numbers and documentation to ensure inventory accuracy and traceability.
- Follow established company procedures for safety, productivity, housekeeping and material handling operations.
- Assist with inventory counts, stock rotation and organization of storage areas.
- Inspect material-handling equipment before use and report any maintenance or safety concerns.
- Perform additional material handling, shipping, receiving and warehouse duties as assigned.

Qualifications

The ideal candidate will:

- Have 3–5 years of forklift experience in a manufacturing environment (preferred).
- Be detail-oriented, organized and quality-conscious.
- Possess strong computer skills and the ability to accurately enter and maintain records.
- Demonstrate solid mathematical and measurement skills.
- Maintain a proven commitment to workplace safety and safe equipment operation.

- Hold a valid driver's license.
- Be able to read, write and communicate effectively in English.
- Work independently while contributing effectively as part of a team.
- Follow company procedures and maintain a clean, organized work area.

Schedule

- Full-time position
- 1st shift: Monday–Friday, 7:00 a.m. to 3:00 p.m.
- 2nd shift: Monday–Friday, 3:00 p.m. to 11:00 p.m.
- 3rd shift: Sunday–Thursday, 11:00 p.m. to 7:00 a.m.

Benefits

Oshkosh Coil Spring offers a competitive benefits package, including:

- Health Insurance
- Dental Insurance
- Vision Insurance
- Life Insurance
- Disability Insurance
- Health Savings Account (HSA)
- Health Reimbursement Arrangement (HRA)
- 401(k) Retirement Plan
- Paid Vacation
- Paid Holidays

Additional Information

- Pre-employment drug screening required

How to Apply

If you're a safety-focused forklift operator who takes pride in accuracy and teamwork, we encourage you to apply today.

Apply online: oshkoshcoilspring.com/careers

Email: HRManager@oshkoshcoilspring.com

Call: (920) 235-7620

Visit: 3575 N. Main St., Oshkosh, WI 54901

Oshkosh Coil Spring is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, disability, veteran status or any other protected status.